Directors' Report and Financial Statements

for the year ended 31/12/10

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#### Directors and other information

Directors Reza Mirtattahi

Aoife Gillespie Fleur Smyth Mary Lawlor Emmet Whelan Albert Llussa Derek Shortall John Stanley

Secretary Aoife Gillespie

Company number 188693

Registered office Second Floor

Ballast House Aston Quay Dublin 2

Auditors Nolan & Associates

Chartered Accountants & Registered Auditors

302, 304 The Capel Building

Mary's Abbey Dublin 7

Business address Second Floor

Ballast House Aston Quay Dublin 2

Bankers Permanent TSB

16/17 College Green

Dublin 2

Charity Number 10153

#### Directors' report for the year ended 31/12/10

The directors present their report and the audited financial statements for the year ended 31/12/10.

#### Principal activity and business review

The principal activity of the IRC is to defend and promote the rights of people seeking international protection in Ireland. This is done through the provision of legal advice and representation; lobbying for reform of policies and legislation; building the capacity of practitioners and decision makers involved in the asylum process; and encouraging public debate on the issue of protection in Ireland.

#### Results and dividends

The results for the year are set out on page 6 - 12.

#### Directors of the Company

The present membership of the board is listed on the 'Directors and other information' page

#### **Books of Account**

The measures taken by the directors to ensure compliance with the requirements of Section 202, Companies Act, 1990, regarding proper books of account are the implementation of necessary policies and procedures for recording transactions, the employment of competent accounting personnel and appropriate expertise and the provision of adequate resources to the financial function. The books of account of the company are maintained at the Registered Office.

#### **Auditors**

The auditors, Nolan & Associates, have indicated their willingness to continue in office in accordance with the provisions of Section 160(2) of the Companies Act, 1963.

This report was approved by the Board on and signed on its behalf by

Director

or Are Director

#### Statement of Directors' responsibilities for the members' financial statements

The directors are responsible for preparing the Annual Report and the financial statements in accordance with applicable Irish law and Generally Accepted Accounting Practice in Ireland including the accounting standards issued by the Accounting Standards Board and published by the Auditing Practices Board in the UK and Ireland.

Irish company law requires the directors to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period.

In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors confirm that they have complied with the above requirements in preparing the financial statements.

The directors are responsible for keeping proper books of account which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure the financial statements are prepared in accordance with accounting standards generally accepted in Ireland and with Irish statute comprising the Companies Acts 1963 to 2009 and all Regulations to be construed as one with those Acts. They are responsible for ensuring that the company otherwise complies with the provisions of those Acts relating to financial statements in so far as they are applicable to the company.

They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Where financial statements are to be published on the web, the directors are responsible for the maintenance and integrity of the corporate and financial information included on the company's website.

In so far as the directors are aware:

- -there is no relevant audit information (information needed by the company's auditors in connection with preparing their report) of which the company's auditors are unaware, and
- -the directors have taken all the steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the company's auditors are aware of that information.

On behalf of the board

**Director Director** 

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Date: 42/05/2011

# Independent auditors' report to the members of Irish Refugee Council Limited A Company Limited by Guarantee and not having a Share Capital

We have audited the financial statements of Irish Refugee Council Limited for the year ended 31/12/10 which comprise the income and expenditure account, the balance sheet and the related notes. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Section 193 of the Companies Act, 2009. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective responsibilities of directors and auditors

As described in the statement of directors' responsibilities the company's directors are responsible for the preparation of the financial statements in accordance with applicable law and Irish Accounting Standards published by the Auditing Practices Board in the UK and Ireland.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and Auditing Standards promulgated by the Auditing Practices Board (UK and Ireland) and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view in accordance with Generally Accepted Accounting Practice in Ireland and are properly prepared in accordance with the Companies Acts 1963 to 2009. We also report to you whether in our opinion: proper books of account have been kept by the company; and whether the information given in the Directors' Report is consistent with the financial statements. In addition, we state whether we have obtained all the information and explanations necessary for the purposes of our audit and whether the company's balance sheet and its income and expenditure account are in agreement with the books of account.

We also report, to the members if, in our opinion, any information specified by law regarding directors' remuneration and directors' transactions is not disclosed and, where practicable, include such information in our report.

We report to you whether in our opinion the information given in the directors' report is consistent with the financial statements. The information given in the directors' report includes that specific information presented in the Operating and Financial Review that is cross referred from the Business Review section of the directors' report.

### Independent auditors' report to the members of Irish Refugee Council Limited (continued) A Company Limited by Guarantee and not having a Share Capital

#### Basis of audit opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board . An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### **Opinion**

In our opinion the financial statements:

- give a true and fair view, in accordance with Generally Accepted Accounting Practice in Ireland, of the state of the company's affairs as at 31/12/10 and of its loss for the year then ended; and
- have been properly prepared in accordance with the Companies Acts 1963 to 2009.

We have obtained all the information and explanations, which we consider necessary for the purposes of our audit. In our opinion proper books of account have been kept by the company. The financial statements are in agreement with the books of account

In our opinion the information given in the directors' report is consistent with the financial statements.

Nolan & Associates

Chartered Accountants & Registered Auditors

Noh & Associater

302, 304 The Capel Building

Mary's Abbey Dublin 7

Date: 10.05.2011

NOLAN & A SOCIATES SUITE 302/304. THE APEL BUILDING MARY'S ABBELY DUBLIN 7 TEL: 8786011 FAX: 8734760

### Income and Expenditure Account for the year ended 31/12/10

		2010	2009
	Notes	$oldsymbol{\epsilon}$	€
Income	3	334,407	714,429
Expenditure		(375,482)	(656,315)
DEFICIT/(SURPLUS) on ordinary activities before interest	y	(41,075)	58,114
Other interest receivable and similar income Interest payable and similar charges	4	940 (1,941)	(1,990)
Deficit/(surplus) on ordinary activities before taxation		(42,076)	56,124
Tax on (deficit)/surplus on ordinary a	activities		
Deficit/(surplus) on ordinary activities after taxation		(42,076)	56,124
(Deficit)/Retained surplus for the y	/ear	(42,076)	56,124
Balance brought forward		197,305	141,181
Balance carried forward		155,229	197,305

There are no recognised gains or losses other than the surplus or deficit for the above two financial years.

On behalf of the board

Director Cleur Smuth

Divostor

### Balance sheet as at 31/12/10

		201	0	200	9
	Notes	$\epsilon$	$\epsilon$	€	€
Fixed assets					
Tangible assets	8		12,902		20,938
Current assets					
Debtors	9	<u> </u>		137,500	
Cash at bank and in hand		276,881		181,643	
		276,881		319,143	
Creditors: amounts falling due within one year	10	(134,554)		(138,815)	
Net current assets			142,327		180,328
Total assets less current liabilities			155,229		201,266
Creditors: amounts falling due after more than one year	11		-		(3,961)
			-		-
Net assets			155,229		197,305
Capital and reserves					
Revenue reserves account			155,229		197,305
Members' funds	12		155,229		197,305
			·		

On behalf of the board

Director Cleur Smyt

Director

### Notes to the financial statements for the year ended 31/12/10

#### 1. Statement of accounting policies

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the company's financial statements.

#### 1.1. Basis of preparation

The audited financial statements have been prepared in accordance with accounting standards generally accepted in Ireland and Irish statute comprising the Companies Acts 1963 to 2009, Accounting Standards generally accepted in Ireland in preparing financial statements giving a true and fair view are those issued by the Accounting Standards Board and published by the Auditing Practices Board in the UK and Ireland.

#### 1.2. Income Policy

Income represents the total invoice value of grants and other Income received during the year.

#### 1.3. Tangible fixed assets and depreciation

#### **Depreciation**

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost less residual value, of each asset systematically over its expected useful life, as follows:

Fixtures, fittings

and equipment

15% Straight Line

#### 1.4. Leasing and hire purchase commitments

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible assets and depreciated over the shorter of the lease term and their useful lives. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the profit and loss account so as to produce constant periodic rates of charge on the net obligations outstanding in each period.

#### 2. Continuing operations

The profit and loss account has been prepared on the basis that the company has only continuing operations in accordance with the Companies (Amendment) Acts, 1983 and 1986.

#### 2.1 Taxation

The Company has charitable exemption from Corporation Tax

#### 2.2 Pensions

The company operates a defined contribution pension scheme for members of staff. The pension costs charged in the financial statements represent the contribution payable by the company during the year.

The regular cost of providing retirement pensions and related benefits is charged to the profit and loss account on the basis of the contribution made by the company each year.

### Notes to the financial statements for the year ended 31/12/10

continued		

#### 3. Income

The total income of the company for the year has been derived from its principal activity wholly undertaken in Ireland.

4.	Interest payable and similar charges	2010 €	2009 €
	Lease finance charges and hire purchase interest	1,941	1,990
5.	Employees		
	Number of employees		
	The average monthly numbers of employees	2010	2009
	(including the directors) during the year were:		
	Employees	3	7
	Employment costs	2010	2009
		€	€
	Wages and salaries	192,855	405,963
	Other pension costs	5,122	15,868
		197,977	421,831

#### 6. Directors of the Company

The present membership of the board is listed on the 'Directors and other information' page

#### 7. Transactions with directors

There were no related party transactions with the directors during the period, apart from one ex gratia payment of €10,000 to John Stanley. This payment to John Stanley was deemed by the directors, resonable and proper compensation for the time John Stanley had invested in the council during 2009 and early 2010.

### Notes to the financial statements for the year ended 31/12/10

 continued
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8.	Tangible fixed assets	Fixtures, fittings and equipment €	Leased Assets €	Total €
	Cost At 01/01/10 Additions	27,095 2,341	39,750	66,845 2,341
	At 31/12/10	29,436	39,750	69,186
	<b>Depreciation</b> At 01/01/10 Charge for the year	12,326 4,415	33,580 5,963	45,906 10,378
	At 31/12/10	16,741	39,543	56,284
	Net book values At 31/12/10	12,695	207	12,902
	At 31/12/09	14,769	6,170	20,939
	Politica de la constante de la		2010	2009
9.	Debtors		€	€
	Grants receivable		·	137,500

### Notes to the financial statements for the year ended 31/12/10

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10.	Creditors: amounts falling due within one year	2010 €	2009 €
	Loans & other borrowings		
	Net obligations under finance leases and hire purchase contracts	3,961	5,807
	Other creditors		
	Trade creditors	1,007	84,019
	Accruals and deferred income	125,029	25,471
	Taxation creditors		
	PAYE/PRSI	4,557	23,518
		134,554	138,815
11.	Creditors: amounts falling due after more than one year	2010 €	2009 €
	Net obligations under finance leases		
	and hire purchase contracts	==	3,961
12.	Reconciliation of movements in members' funds	2010 €	2009 €
	Deficit/(surplus) for the year	(42,076)	56,124
	Opening members' funds	197,305	141,181
	Closing members' funds	155,229	197,305

#### 13. Contingent liabilities

An ex member of staff has brought a legal claim against the Council for certain staff entitlements arising during the period of employment. The Council is fully contesting this claim. A provision of €22,000 has been made in respect of this, in these accounts.

### Notes to the financial statements for the year ended 31/12/10

	continued
14.	Company Limited by Guarantee
	The company is one limited by guarantee not having a share capital. The liability of each member, in the event of the company being wound up is $\[mathcal{e}\]$ 2.
15.	Accounting Periods
	The current accounts are for a full year. The comparative accounts are for a full year.
16.	Approval of financial statements
	The financial statements were approved by the Board on and signed on its behalf by
	Director MeuSmyth Director

The following pages do not form part of the statutory accounts.

# Detailed income and expenditure account for the year ended 31/12/10

	2010		2009	
	€	€	€	€
Income				
Donations	17,353		16,656	
Atlantic Philanthropies	151,696		309,947	
One Foundation	45,000		250,000	
European Refugee Fund	65,879		-	
Memberships	983		570	
Rent receivable	35,113		48,014	
Other income	18,383		947	
Department of Justice, Law & Equality			85,000	
population of vasion, 2011 to 24 miles		334,407	,	711,134
Expenditure		,		•
Wages, salaries and staff pensions	170,855		390,759	
Staff pension costs	5,122		15,868	
Compensation for Loss of Office	ž		15,204	
Staff training	559		770	
Provision - Staff employment claim	22,000			
Intern Costs	5,563		6,695	
Rent payable	75,879		109,736	
Rates	1,397			
Insurance	3,322		5,135	
Other property Expenses	=		1,467	
Computer Maintenance costs	3,734		1,742	
Light and heat	10,960		6,689	
Repairs and maintenance	7,726		7,353	
Communications and Media	7,567		16,102	
Project Costs	3,501		6,318	
External Research			2,216	
Printing, postage and stationery	2,426		4,829	
Publicity	145		2	
Telephone	5,034		9,301	
Conference Fees	5,631		1,775	
Travelling and subsistence	4,447		2,296	
Legal and professional	15,239		18,949	
Accountancy	1,575		8,882	
Audit	5,193		4,250	
Bank charges	428		443	
Canteen	335		584	
General expenses	935		40	
Subscriptions & Publications	5,531		8,925	
Depreciation on FF & Equipment	4,415		4,064	
Depreciation of leased equipment	5,963		5,963	
	,	375,482		656,315

**Deficit/(surplus) for the year** (41,075) 54,819