** **

**Education and Training Grants Scheme 2015**

***All candidates are required to complete this application form***

**General Information**

|  |  |  |
| --- | --- | --- |
| 1. | Name |  |
| 2. | Date of birth |  |
| 3. | Gender |  |
| 4. | Country of origin |  |
| 5. | Phone number |  |
| 6. | Email address |  |
| 7. | Postal address |  |

**Status in Ireland**

|  |  |  |
| --- | --- | --- |
| 8. | Immigration status |  |
| 9. | How long have you been living in Ireland? |  |

**Education Record to date**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 10. | School/college/ training institution attended and its location | Dates of attendance | Name of course | Course level | Qualification achieved |
|  |  |  |  |  |  |

*If needed, please continue on a separate page*

**English Language Ability** *(on each line, please circle the answer that best applies to you*)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 11. | Spoken | Average | Good | Fluent/Native |
| 12. | Reading | Average | Good | Fluent/Native |
| 13. | Writing | Average | Good | Fluent/Native |

**Proposed Course or Training Programme Information**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 14. | Name of course or training programme |  | | |
| 15. | Level of course |  | | |
| 16. | Name and address of institution |  | | |
| 17. | Course start date |  | | |
| 18. | Course duration |  | | |
| 19. | Have you been offered a place on the course or training programme? | | Yes | No |
| If this place offer is conditional, what conditions do you have to fulfil? | | | | |
|  | | | | |
| 20. | If you have not yet received an offer, have you made your application? | | Yes | No |
| What is the closing date for applications to this course? | | |  | |

*If you have applied to more than one course or training programme, please give the relevant information on a separate page.*

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| 21. Why are you applying to the IRC’s education and training fund? |
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| --- |
| 22. What skills or previous experience do you have that would make you a good candidate? |
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| 23. What do you hope to do with the qualification you will gain on completion of your course or training programme? |
|  |

**Other Information**

*When you are asked for ‘yes’ or ‘no’, please circle your answer*

|  |  |  |
| --- | --- | --- |
| 24.Are you applying to the IRC for financial assistance to pay your course or training programme fees and charges? (If yes, what is the total cost?) | Yes | No |
| Total of course/ training programme fees and/or charges: € | | |

|  |  |  |
| --- | --- | --- |
| 25.Are you applying for assistance with other costs related to your course or programme? | Yes | No |
| If yes, please give details: | | |
| Purpose | Cost | |
| 1.  2.  3.  4.  5. | 1. €  2. €  3. €  4. €  5. € | |

|  |  |  |
| --- | --- | --- |
| 26. Do you have any paid work at present? | Yes | No |
| If yes, please give details here. | | |

|  |  |  |
| --- | --- | --- |
| 27. Do you have any other financial support that will help you fund your course or training programme? | Yes | No |
| If yes, please give details here. | | |

|  |  |  |
| --- | --- | --- |
| 28. Have you applied to for CFI funding through Doras Luimní, NASC or the Dún Laoghaire Refugee Project? | Yes | No |
| If yes, what was the outcome? | | |

|  |
| --- |
| 29. Add here any further information that is relevant to your application. (*Use more space if you need it*) |
|  |

**Applicants must also provide the following documents:**

* Evidence of your application to an education or training institution, or that you are already enrolled on a course, for example:
  + Copy of CAO application form 2015;
  + Copy of PLC or other application form 2015;
  + Copy of letter from the education or training institution offering you a place,;
  + Letter proving that you are continuing your study / training and a copy of your most recent examination results.
* Two reference letters (one academic and one personal), with contact details (phone numbers);
* Evidence of your status in Ireland (If available).
* Evidence of fees and charges related to your chosen course (e.g. invoice from college or copy of list of course charges) and details relating to any other financial support you are requesting from the CFI fund.

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**Declaration**

I certify that the information provided in this application form is true.

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Where did you hear about this grant?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Completed forms must be returned, by email if possible, to the Student Advisor at [**educationgrants@irishrefugeecouncil.ie**](mailto:educationgrants@irishrefugeecouncil.ie) or sent by post to the Student Advisor,

Irish Refugee Council, 37 Dame Street, Dublin 2.

**Forms must arrive at the IRC office** **no later than June 30th 2015.**

*Any queries about the process or the application form can be sent to the Student Advisor.*

*She will be in the office on Tuesday and Thursday of every week, and will do her best to respond as soon as possible.*